

# NEWSROOM

## Indianapolis Company Creates Templates For Concierge Industry

*InsideIndianaBusiness.com Report*

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**Indianapolis-based EK Errands Express has signed a deal with Triangle Concierge to provide contract and form templates specifically created for the errand, concierge and lifestyle management industry. EK Errands says the forms will save companies in the industry time and money. The templates include hourly general service agreements, pharmacy agreements and grocery shopping agreements.**

**Source: Inside INdiana Business**



### Press Release

(WAKE FOREST, NC January 29, 2007) -- Triangle Concierge, the world's leader in errand, concierge and lifestyle management training continues to strive to develop and provide products which enhance the industry. Ron and Katharine Giovanni of Triangle Concierge ([www.TriangleConcierge.com](http://www.TriangleConcierge.com)) are pleased to announce the exclusive partnership between Triangle and Jackie Murphy of EK Errands Express ([www.EK-Errands-Express.com](http://www.EK-Errands-Express.com)) to provide contract and form templates specifically created for the errand, concierge and lifestyle management industry.

"The Errand/Concierge industry is exploding in popularity and growing in leaps and bounds. With this growth comes the need for products and services which enhance the ever changing development of the industry. Very few resources were available in the industry when it came to forms and contracts. Triangle wanted to change that," says Katharine Giovanni, Co-Founder of Triangle Concierge. "When you start an errand, concierge and/or lifestyle management company, you need to have contracts and forms in place just like any other business. Development of a sole contract by an attorney is expensive, and when a number of agreements are needed then it becomes even more expensive," states Giovanni. "Triangle's addition of EK Errand Express templates will help companies obtain affordable and binding documents, it also furthers Triangle Concierge's commitment to the development and success of the industry." Giovanni adds "The templates are solid in content, beneficial to the industry, and affordable and Triangle is pleased to partner with EK Errands Express."

Jackie Murphy, Owner and President of EK Errands Express was honored by Triangle Concierge's interest in providing the form and contract templates in the Bookstore as a tool to advance the industry. The templates were developed using Murphy's 23+ years' knowledge and experience working in various areas of law as a legal assistant and knowing the value and necessity of a legal binding contract. The form templates were created to be as complete as possible in gathering information necessary for service performance. The agreements were drafted to include just about any specific circumstance which may arise in the performance of that agreement's services. Once complete the contract templates were reviewed and approved for use by Murphy's attorneys.

"EK Errands Express is thrilled," stated Murphy, "it's the opportunity of a lifetime and EK Errands Express is humbled to be chosen by Triangle Concierge in such an endeavor."

Triangle Concierge states the template forms and contracts are a huge success. Both new and established errand, concierge and lifestyle management companies across the U.S. have purchased the templates, tweaked them to conform to their business, and obtained attorney approval with little or no changes. Testimonials indicate rave reviews both from purchasers and attorneys. One purchaser states "...I had originally purchased contracts from another source and was disappointed when I found that they did not meet the needs of my business. I then purchased Jackie's contracts and was so pleased not only with the contract, but also the professionalism involved with the buying process. In addition when my lawyer reviewed the client contract, she stated that it was perfect and that virtually nothing needed to be changed! Thank you Jackie for your expertise, and thank you Katharine for recognizing such a valuable resource in the concierge industry."

Available packages include templates for Hourly General Services Agreement, In Home Request for Service & Key Release Agreement, Package General Services Agreement, Pharmacy Agreement, Authorization, Waiver & Label information, Grocery Shopping Agreement & Master Grocery List and many more! The template packages are available at Triangle's Online Bookstore and immediately downloadable upon purchase.

Source: EK Errands Express

<http://www.insideIndianabusiness.com/newitem.asp?ID=21606>